## **Norman Professional Firefighters**



Donation Committee Submission Form IAFF Local 2067 P.O. Box 300 Norman Oklahoma 73070 donations@iaff2067.org

# **DONATION REQUEST FORM**

To	Whom the Donation	n will be	provided:	Со	Contact Information of Benefactor:			
				<u>.</u>				
	DATE	REQ	UISITIONER	REQUISITIONER PHONE:	SIGNITURE	SIGNITURE OF REQUISITIONER:		
					Х			
	DESCRIPTION OF DONATION					UNIT PRICE	TOTAL	
		<del>_</del>						
						Total:		
						Other:		
						Total Gift:		
1.	Enter the above information in accordance with all associated costs of the Donation.							
2.	<ol> <li>Please notify the Committee Immediately if circumstances change in regards to the Donation.</li> </ol>							
3.	3. Mail all correspondence to: Norman Professional Firefighters Donation's Committee P.O. Box 300 Norman, Oklahoma 73070							
4.	ORscan and email si	gned reque	st to: donations@iaf	ff2067.org				
				_	Authorized by		Date	

## NORMAN PROFESSIONAL FIREFIGHTERS



International Association of Firefighters Local 2067 PO Box 300, Norman, OK 73070

## **Donation Request Guidelines**

#### Donations are...

- 1. Allocated to individuals and/or organizations within the community in which we serve…exceptions will require approval of the Norman Firefighters' Executive Board.
- 2. Intended to address individual and community needs.
- 3. Directed primarily to charitable, non-profit, fundraising organizations whose mission is to meet and serve human needs.
- 4. Individually evaluated and discussed before funds are allocated.

#### Donations are not...

- 1. Intended to supplement or support any organization whose primary mission is not charitable in nature.
- 2. Always allocated and the amount given can be altered based on committee recommendation.
- 3. To be given to any individual/or organization that violates moral or ethical considerations of individual Donation Committee members or the Norman Professional Firefighters.

### **Instructions on Submitting a Request:**

- 1. Print and complete attached Request Form, include dollar amount requested and be sure to sign.
- 2. Mail or scan and email completed form to the listed addresses.
- 3. Wait for response.